



COMMONWEALTH of VIRGINIA

Department of Medical Assistance Services

PATRICK W. FINNERTY
DIRECTOR

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April 2, 2007

Dear Medicaid Providers and Comprehensive Service Act Teams:

The Department of Medical Assistance Services will be conducting training seminars for Medicaid providers and Comprehensive Service Act (CSA) teams. The sessions will focus on **Intensive-In-Home Services, Therapeutic Day Treatment for Children, and Community Based Residential Services (Level A and B Group Homes for Children)** and include **Mental Health Services for Children**. This training is recommended for administrators, clinicians, and staff responsible for individual service plans (ISP), providing treatment, referrals, registration/eligibility verification, billing and claims follow-up. Also, this seminar is recommended for local CSA teams and Community Service Board staff to receive information on their responsibilities when referring children for these services. Topics to be discussed:

- Admission Criteria
- Covered Services
- EPSDT
- Utilization Review
- Medicaid Eligibility Verification Options
- CMS -1500 (08-05) Billing Guidelines

You will find information on the seminar sites attached, along with dates, times and a registration form. Please mail **or** fax your registration as designated on the registration form. The completed registration form must be received in our office **five (5)** business days prior to the scheduled seminar. **You will be contacted only if we are unable to accommodate your registration request.** Seminar registrations **will not** be accepted by phone.

People needing reasonable accommodations, should contact the Department of Medical Assistance Services at least two weeks prior to the seminar at (804) 786-1428. Accommodations will **be** provided upon request.

We look forward to your participation in our Medicaid Seminar. If you have any questions regarding these sessions, please call (804) 786-1428.

Sincerely,

Myra M. Smith
Trainer and Instructor III

Enc.: 3

Children's Mental Health Training

Morning Session

9:00 AM – 11:30 AM

Intensive In-Home Services

Therapeutic Day Treatment for Children

Afternoon Session

12:30 PM – 3:30 PM

Medicaid Eligibility Verification/Billing

Level A/B Group Homes for Children

Date	Location
April 19, 2007 Morning Registration 8:30 AM Afternoon Registration 12:00 PM	Virginia Highlands Community College Learning Resource Center - Bldg. 605 1 VHCC Way Abingdon, VA 24212
April 20, 2007 Morning Registration 8:30 AM Afternoon Registration 12:00 PM	Roanoke Higher Education Center Room 212 108 North Jefferson Street Roanoke, VA 24016
April 27, 2007 Morning Registration 8:30 AM Afternoon Registration 12:00 PM	Virginia Beach Central Library Auditorium 4100 VA Beach Blvd. VA Beach, VA 23452
May 4, 2007 Morning Registration 8:30 AM Afternoon Registration 12:00 PM	Fairfax Government Center Meeting Rooms 4-5 12000 Government Center Pkwy. Fairfax, VA 22035
May 14, 2007 Morning Registration 8:30 AM Afternoon Registration 12:00 PM	Chippenham Hospital Kraus Auditorium 7101 Jahnke Road Richmond, VA 23225

Please list **Location** and **Session** on Registration Form

DIRECTIONS

ABINGDON- Virginia Highlands Community College – Learning Resource Center
Hwy. 81 to Exit 14 to Route 140 North (Jonesboro Road). Follow to Route 372 and turn right. Route 372 will lead to college campus. At the entrance to the campus, there is a map showing the buildings. Take first left turn. Presentation will be held in Building 605-Learning Resource Center. Please park in lots 4, 5 or 6.

ROANOKE- Roanoke Higher Education Center- Meeting Room 212

You will have to pay for parking.

From 581 heading **south**, take Exit 5. Turn right onto Wells Ave. Proceed past the Hotel Roanoke. Turn left onto Jefferson St. RHEC is the second building on the right.

From 220/581 heading **north**, take Exit 4E, turn right onto Williamson Road. Proceed south to Wells Ave., and turn right onto Wells. Pass the Hotel Roanoke on your left. Turn left onto Jefferson St. RHEC is the second building on the right.

VA BEACH- Virginia Beach Central Library- Auditorium

From I-264 East- Take Independence Blvd. (towards Pembroke). Turn right onto Virginia Beach Blvd. (U.S. 58). The library will be on the left. There will be a Central Library sign. **The entrance to the training is on the right side of the Library.**

FAIRFAX – Fairfax County Government Center- Auditorium

From I-66, exit onto Fairfax County Parkway North (Route 7100, Exit #55B). Turn right onto Fair Lakes Parkway East. Turn right onto Monument Drive. Turn right onto Government Center Parkway. The Government Center is on the left.

From Route 50, exit on West Ox Road South (Route 608). Left turn at light on Monument Drive. Turn right at light onto Government Center Parkway. Government Center is on your left.

RICHMOND - Chippenham Hospital – Kraus Auditorium

From the north: I-95 south to **I-195 West**. Merge onto the **Downtown Expressway** (toll). Exit onto **Powwhite Parkway** towards VA-150/VA-288/US-60. Proceed on **Powwhite Parkway** (toll) to the **Jahnke Road East** Exit. Bear right at the fork in ramp. Hospital will be on your right about ¼ miles. **Park in the Visitor and Employee Parking Area**. Enter through the entrance of Tucker Pavilion and take a right to Kraus Auditorium.

From the south: I-95 north to **Chippenham Parkway North**. Exit at **Jahnke Rd**, and turn right. Hospital is on the right. **Park in the Visitor and Employee Parking Area**. Enter through the entrance of Tucker Pavilion and take a right to Kraus Auditorium

**DEPARTMENT OF MEDICAL ASSISTANCE SERVICES
REGISTRATION FORM**

Children's Mental Health Training

PROVIDER NAME/
ID Number

PROVIDER ADDRESS

CONTACT PERSON (if questions):

TELEPHONE NUMBER:

FAX NUMBER:

EMAIL:

LOCATION & SESSION	NAME OF PARTICIPANT

PLEASE RETURN TO: DEPT. OF MEDICAL ASSISTANCE SERVICES

TRAINING UNIT

600 E. BROAD ST., SUITE 1300

RICHMOND, VA 23219

FAX: (804) 786-6229 or (804) 225-4393

INFORMATION: (804) 786-1428